

## **I-405 Corridor Program DRAFT Responsibility Matrix**

### **NOTES for Understanding the Draft Responsibility Matrix:**

A critical function of the GEC will be the development of delivery strategies for implementing the I-405 Corridor Program. These strategies will evolve into plans that will be implemented cooperatively by WSDOT and the GEC. An integrated project management team consisting of GEC and State staff is expected. Through the process of developing the integrated team, a Responsibility Matrix will be required. This matrix will define the control, authority, and responsibility of WSDOT, the GEC, and other consultants working together to implement the I-405 Corridor Program.

The Responsibility Matrix will be unique to the needs of the I-405 Corridor. A draft matrix is provided to assist in understanding the intent of this element. The functions included within the matrix have been brainstormed, within the limits of our expertise and experience, to be a part of the integrated I-405 team's tasks. The development of the final I-405 Corridor Responsibility Matrix will be a collaborative effort between the WSDOT and the GEC based on the I-405 corridor delivery principles. Further, it is intended that the Responsibility Matrix will be a living document, changing with the needs of the program and increased understanding of mega-project delivery.

### **I-405 Corridor Delivery Principles:**

- Strong Owner Role
- Need to be Flexible and Nimble
- Small WSDOT Project Staff
- Leverage Private Industry
  - Use General Engineering Consultant to Create an Integrated Management Team
  - Use Consultants for Preliminary Design
  - Use Design Build for Final Design & Construction

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**I-405 Corridor Program  
DRAFT Responsibility Matrix**

<b>DRAFT CONTROL, AUTHORITY, &amp; RESPONSIBILITY DEFINITIONS</b>		
<b>1</b>	<b>APPROVAL</b>	<ul style="list-style-type: none"><li>• Top control, maintain final approval authority, no other checks</li></ul>
<b>2</b>	<b>RESPONSIBLE FOR</b>	<ul style="list-style-type: none"><li>• Take lead role (long-term), complete responsibility to ensure tasks are completed, authority to act on WSDOT's behalf</li><li>• May include checkpoints for oversight or passive oversight</li></ul>
<b>3</b>	<b>OVERSIGHT</b>	<ul style="list-style-type: none"><li>• A process to ensure a task, function, or product meets WSDOT standards, policies, or I-405 Corridor strategies.</li><li>• Provide direction</li></ul>
<b>4</b>	<b>DEVELOP/PROVIDE</b>	<ul style="list-style-type: none"><li>• Deliver a product, recommendation or strategy</li></ul>
<b>5</b>	<b>REVIEW &amp; COMMENT</b>	<ul style="list-style-type: none"><li>• Provide feedback</li></ul>
<b>6</b>	<b>PROVIDE ASSISTANCE</b>	<ul style="list-style-type: none"><li>• Any activity that supports a task, function or product</li></ul>

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*(Only a brainstormed list. Table is not complete.)*

	Function (only a brainstormed list)	WSDOT	GEC	Other Consultants
1	Project Management Strategies	Approve		
2	Project Management Implementation			
3	Define Prelim. Design Level for Design/Build RFP	Approve		
4	Preliminary Design Consultant RFQs; Engr. estimates			
5	Preliminary Design Consultant Selection	Approve		
6	Budget Management Strategy	Approve		
7	Schedule strategy	Approve		
8	Design/Build SOQ & RFP			
9	Design/Build Team Selection	Approve		
10	Corridor level design standards	Approve		
11	Corridor level deviation strategy	Approve		
12	Access Decision process strategy	Approve		
13	Traffic management strategy for corridor	Approve		
14	Corridor traffic systems strategy-ITS	Approve		
15	Corridor environmental strategy			
16	Corridor Cost Est. validation strategy			
17	Workforce Strategy & Implementation	Approve		
18	Public Information Strategy & Plan	Approve		
19	Public Contact & Interaction			
20	Executive-Legislative Contact & Interaction			
21	Early Action Work: Strategies	Approve		
22	Early Action Work: Design & PS&E			
23	Early Action Work: Consultant & Contractor selection	Approve		
23	Contract administration			
24	Office Facilities	Approve		
25	Right of Way Strategy	Approve		
26	Corridor Preliminary Design			

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